



Universidade de Aveiro  
Departamento de Electrónica,  
Telecomunicações e Informática

# Paper presentation: guidelines



# Presentations - contents

- Presentations must:
  - Include in the 1rst slide:
    - The complete reference of the paper (authors, title, publication, date, pages)
    - Name, number, and study program of the presenter
    - Name of the course and date of presentation
  - Explain the choice of this paper
  - Make an introduction and contextualization of the problem
  - Present the main aspects (methods, results, ...) addressed in the paper
  - Present the most important conclusions (also in the presenter's opinion)
  - Include all the bibliography and sites used to prepare the presentation (last slide)

# Presentations

- Presentations must:
  - Last for 20 minutes (maximum)
  - Have ~ 20 slides
- Slides must:
  - Be in English
  - Be terse and coherent
  - Be numbered (except for the first one)
  - Not use too much text, too many colors, animations, complex backgrounds, etc.
  - Include figures, graphics, videos, demos, etc., if suitable

# Presenters

- During the presentation, must:
  - use a formal, correct and accurate language
  - speak clearly, fluently and enthusiastically
  - Look at the audience and have a correct stance/ attitude
  - Do not exceed given time
- Must send the presentations by email to [bss@ua.pt](mailto:bss@ua.pt) before the lecture (in .ppt or .pdf)

R. S. Laramée, "How to Read a Visualization Research Paper: Extracting the Essentials," in *IEEE Computer Graphics and Applications*, vol. 31, no. 3, pp. 78-82, May-June 2011, doi: 10.1109/MCG.2011.44.

# Assessment of Paper Presentations

- Presentations will be evaluated:
  - By the course coordinator at the end of the semester
  - By all the students, after each presentation, via voting
- Using the following scale:
  - Very good – 18
  - Good – 15
  - Sufficient – 12
  - Insufficient – 8
- Taking into consideration:
  - Organization and clarity of the slides
  - Bibliography
  - Presentation (motivation, clarity and attitude)
  - Answers to the questions
  - Exceeded time?



*InfoVis Paper Presentation Assessment*

\* Required

*Date \**

Month  Day

*Name of Paper Presenter \**

*Name of voter \**

*Presentation assessment*

Organization and clarity of slides

Very Good (18/20)

Good (16/20)

Pass (12/20)

Failed

# InfoVis Paper Presentation Assessment

\* Required

**Date \***

 

**Name of Paper Presenter \***

**Name of voter \***

## **Presentation assessment**

Organization and clarity of slides

- Very Good (18/20)
- Good (16/20)
- Pass (12/20)
- Failed

## **Presenters assessment**

Attitude, motivation and clarity during the presentation

- Very Good (18/20)
- Good (16/20)
- Pass (12/20)
- Failed

## **Discussion assessment**

Clarity and accuracy of the answers

- Very Good (18/20)
- Good (16/20)
- Pass (12/20)
- Failed

Moodle -> [link to the form](#)

## **Overall assessment \***

- Very Good (18/20)
- Good (16/20)
- Pass (12/20)
- Failed

**Thank you very much for participating. You may leave suggestions**