

## Presentation guidelines



#### **Analyze and present a conference/ journal paper:**

#### Each student must:

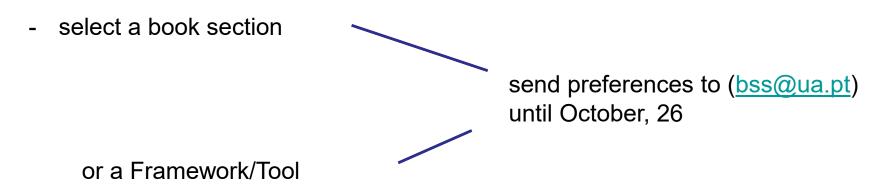
- select a long paper (10+ pages) from one of the conferences

or

communicate preferences until October, 26

- Propose another paper
- Read the paper presentation guidelines (<u>presentation guidelines</u>)
- Make a ~ 25 min presentation
- Send the slides to (<u>bss@ua.pt</u>)

# Alternatively: analyze and present a book section or a VR/AR Framework/Tool:



- Read the guidelines before preparing the presentation (presentation guidelines)
- Make a ~25min presentation
- Send the slides to (<u>bss@ua.pt</u>)

#### Discuss papers

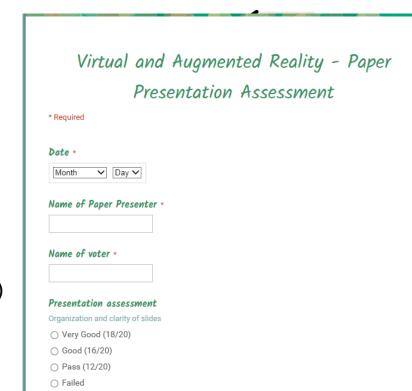
- After each paper presentation:
  - We discuss the paper
  - Students vote on their colleagues' presentation (through an online form)

(Link available in Moodle)



#### **Assessment**

- Presentations will be evaluated:
  - By the course coordinator at the end of the semester
  - By all the students, after each presentation, via e-voting
- Using the following scale:
  - Very good 18
  - Good 15
  - Sufficient 12
  - Insufficient 8
- Taking into consideration:
  - Relevance of the topic
  - Organization and clarity of the slides
  - Bibliography
  - Presentation (motivation, clarity and attitude)
  - Answers to the questions
  - Time



#### **Presentations**

- Presentations must:
  - Slides n English
  - Include in the 1<sup>st</sup> slide:
    - The complete reference of the paper (authors, title, publication, date, pages)
    - Name, number, and study program of the presenter
    - Name of the course and date of presentation
  - Explain the choice of this paper and its relevance
  - Make an introduction and contextualization of the problem
  - Present the main aspects (methods, results, ...) addressed in the paper
  - Present the most important conclusions (also in the presenter's opinion)
  - Include all the bibliography and sites used to prepare the presentation (last slide)

#### **Presentations**

- Presentations must:
  - Last for ~ 25 minutes (maximum)
  - Have ~ 25 slides
- Slides must:
  - In English
  - Be terse and coherent
  - Be numbered (except for the first one)
  - Not use too much text, too many colors, animations, complex backgrounds, etc.
  - Include figures, graphics, videos, demos, etc., when suitable

#### **Presenters**

- During the presentation, must:
  - use a formal, correct and accurate language
  - speak clearly, fluently and enthusiastically
  - Look at the audience and have a correct stance/ attitude
  - Do not exceed given time!

 Must send the presentations by email to <u>bss@ua.pt</u> before the lecture (in .ppt or .pdf)

### Questions?

#### How to Give a Bad Talk: Ten commandments

(a piece of bad advice)

http://pages.cs.wisc.edu/~markhill/conference-talk.html

Thou shalt not be neat

Thou shalt not waste space

Thou shalt not covet brevity

Thou shalt not write large

Thou shalt not use color

Thou shalt not illustrate

Thou shalt not make eye contact

Thou shalt not skip slides in a long talk

Last commandment is most important. Even if you break the others, this one can save you!

Thou shalt not practice