Paper presentation: guidelines

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Presentations - contents

- Presentations must:

  - Include in the 1rst slide*:*
    - The complete reference of the paper
      (authors, title, publication, date, pages)
    - Name, number, and study program of the presenter
    - Name of the course and date of presentation

  - Explain the choice of this paper

  - Make an introduction and contextualization of the problem

  - Present the main aspects (methods, results, …) addressed in the paper

  - Present the most important conclusions (also in the presenter's opinion)

  - Include all the bibliography and sites used to prepare the presentation (last slide)

Presentations

- Presentations must:

    – Last for 20 minutes/two students or 10min/one student (maximum)

    – Have ~ 20/10 slides

- Slides must:

    – Be terse and coherent

    – Be numbered (except for the first one)

    – Not use too much text, too many colors, animations, complex backgrounds, etc.

    – Include figures, graphics, videos, demos, etc., if suitable

Presenters

- During the presentation, must:

    – use a formal, correct and accurate language

    – speak clearly, fluently and enthusiastically

    – Look at the audience and have a correct stance/ attitude

    – Do not exceed given time

- Must send the presentations by email to bss@ua.pt before the lecture (in .ppt or .pdf)

Assessment of Paper Presentations

- Presentations will be evaluated:

  - By the course coordinator at the end of the semester

  - By all the students, after each presentation, via Moodle voting

- Using the following scale :

  - Very good – 18
  - Good – 15
  - Sufficient – 12
  - Insufficient – 8

- Taking into consideration:

  - Organization and clarity of the slides
  - Bibliography
  - Presentation (motivation, clarity and attitude)
  - Answers to the questions
  - Exceeded time?

Vote on a paper presentation